

Progress Update – Meeting Venues

Number	Recommendation	Responsibility	Anticipated Completion Date/ Completion Date	Evidence of Progress 25/10/10	Assessment of Progress 25/10/10	Evidence of Progress 18/01/11	Assessment of Progress 18/01/11
5	That the use of telephone conference calling be promoted for smaller meetings in order to reduce the pressure on conference facilities, unnecessary travelling and car journeys and, subject to available resources, the use of video calling be considered as a further alternative.	Ian Miles, Head of ICT	July 2007 / October 2007 (further feedback on pilot scheme to be provided to future meeting)	<p>The successful RIEP Video Conferencing bid lead by Redcar & Cleveland will provide at least one Teleconferencing unit put potentially three units for Xentrall to deploy depending upon the decision of the RIEP 21st Century Board in regards to the awarding of two additional units.</p> <p>The one Teleconference unit already allocated to Xentrall is to be deployed into Conference Room 2 within Stockton's Municipal Building, and we are engaging with Redcar & Cleveland to arrange the site survey for this deployment, timeframes for installation are to be agreed with Redcar & Cleveland following the survey and any remedial works.</p> <p>Xentrall have also scheduled a meeting with suppliers on 21st October to consider options available for Billingham should Xentrall not be successful in the awarded of a second unit. Talks are on-going with Redcar & Cleveland with regards to the overall deployment of the RIEP Video Conference solution.</p>	3 - Slipped	<p>As part of the successful RIEP Video Conferencing bid lead by Redcar & Cleveland, the RIEP 21st Century Board decided to award only one additional unit to Xentrall (on the understanding that this additional unit is to be assigned to Darlington as the original unit has already been assigned to Stockton), as such Stockton will need to procure an appropriate unit for the Billingham Site to be able to video conference between Stockton & Billingham.</p> <p>Xentrall have received options and quotations for an appropriate unit for Billingham and are discussing these currently with the supplier to ensure seamless connectivity between this Billingham unit and the RIEP provision both at Stockton and Redcar.</p> <p>Site Surveys for the RIEP Video Conference units (TelePresence 1300) have been rescheduled for January. Following these surveys any remedial work required on the room or network will be completed before Cisco will release any TelePresence equipment for deployment.</p>	3 - Slipped

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						<p>The overall RIEP Video Conference project is running approximately 2/3 months behind schedule due to some technical issues that needed to be addressed on the Redcar & Cleveland network before any of the core video equipment could be deployed. Once this core has been established (now expected to be end January 2011), then the RIEP Project will progress to address the remote council sites (Darlington and Stockton).</p>	
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